

INSTITUTE OF RURAL DEVELOPMENT PLANNING

DODOMA – TANZANIA



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EXAMINATIONS RESULTS COMPLAIN FORM ACADEMIC YEAR 2023/2024

Candidate's Full Name.....
Registration number.....
Phone number.....
Program and Year of study.....(E.g. BDEC III 2020/2021)
Semester..... Module Code.....
Module Name.....

A: Nature of complain(s). *Tick appropriate place*

- 1. Course Work Scores not seen ()
- 2. Semester Examination scores not seen ()
- 3. Both Course work and Semester examination scores not seen ()
- 4. Not accessing SRS own account ()
- 5. Other (Specify).....()

Candidate's Signature.....Date.....

B: Complain(s) Recommendations from Module Instructor

I admit that the complain is genuine/not genuine (provide details of the nature of the complain)

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Name.....Signature.....Date.....

C: Complain(s) Recommendations from the Head of Department

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Name.....Signature.....Date.....

D: Complain(s) Recommendations from DASS

I approve/ do not approve complain(s) to be handled by the module instructor assisted by the System Administrator under the supervision of the HoD

Name.....Signature.....Date.....

E: Implementation by module instructor

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Name.....Signature.....Date.....

F: Complain(s) from submission to DAEOs office for records taking

Date of receiving:

Feedback to student given through phone call/sms/other means

Name of DAEO.....

DAEO signature.....