



INSTITUTE OF RURAL DEVELOPMENT PLANNING
DODOMA – TANZANIA

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Our Ref: BA7/45/01C/43

Date: 05/07/2019

Dear
P.O.Box.....

**RE: ADMISSION FOR BASIC TECHNICIAN CERTIFICATE IN DEVELOPMENT ADMINISTRATION AND
MANAGEMENT IN 2019/2020 ACADEMIC YEAR.**

I am pleased to inform you that you have been selected to the mentioned program for the academic year 2019/2020.

Selected candidates are expected to arrive at the Institute on Monday 2nd September, 2019 The latest date for reporting is Friday 13th September, 2019 after which no candidate will be registered.

On arrival at the Institute, please bring with you the following items:-

1. Original Certificates of your academic qualifications (or valid result slip)
2. Original Birth Certificate
3. Tuition fee; TZS 830,000/=, paid in the following installments:
Semester I, during registration 310,000 (course fee and other expenses) , at mid semester 200,000/=*
Semester II, during registration 215,000/= at mid semester 200,000/=
4. Medical Health Insurance Fee TZS 50,400/= or NHIF membership card
5. Accommodation /Hostel fee TZS.350, 000/= per year. (**bank Account for accommodation/Hostel fee will be provided during registration**)
6. Students have to incur costs for meals, accommodation, books and stationery and practical work.

Registration will only be made to candidates who meet all the above requirements (1 – 4). Accommodation for students who will need it will be made by consulting MISAB during the registration process.

Fees and other expenses (requirements 3 and 4) should be paid using **CONTROL NUMBER** provided during registration. Be informed that, any money once deposited in the IRDP account will not be refunded.

Students are **strongly advised to bring clothes that are acceptable based on the Government dressing code**. Disciplinary action will be taken (including suspension or discontinuation from studies) for students who will violate this regulation.

I take this opportunity to congratulate you and wish you a successful study at IRDP.

We look forward to meeting you on 2nd September 2019.

Prof. M. Malila

For: RECTOR

*Other expenses include Registration fee TZS 50,000/=, Sports and Games TZS. 10,000/=, Student Union Association TZS 20,000/=, NACTE Quality Assurance Fee TZS 15,000/= making a total of TZS. 95,000/=