



INSTITUTE OF RURAL DEVELOPMENT PLANNING
DODOMA – TANZANIA

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Our Ref: BA7/45/01C/142

Date: 21/02/2020

Dear

P. O. Box.....

**RE: ADMISSION FOR BASIC TECHNICIAN CERTIFICATE IN DEVELOPMENT ADMINISTRATION AND
MANAGEMENT (CDAM) IN 2020/2021 ACADEMIC YEAR.**

I am pleased to inform you that you have been selected to the mentioned program for the academic year 2020/2021.

Selected candidates are expected to arrive at the Institute on Monday 9th March, 2020. The latest date for reporting is Friday 20th March, 2020 after which no candidate will be registered.

On arrival at the Institute, please bring with you the following items: -

1. Original Certificates of your academic qualifications (or valid examination result slip)
2. Original Birth Certificate
3. Tuition fee; TZS 830,000/= paid in the following installments:
Semester I, during registration 310,000/= (course fee, 215,000/- and direct cost, 95,000/=) and 200,000/= before end of Semester Examinations
Semester II, during registration 215,000/= and 200,000/= before end of Semester Examinations
4. Medical Health Insurance Fee TZS 50,400/= or Valid NHIF membership card
5. Medical checkup fee TZS 5,000/=
6. Accommodation /Hostel fee TZS.350, 000/= per year.
7. Students have to incur costs for meals, accommodation, books, stationery and practical work.

Registration will only be made to candidates who meet all the above requirements (1–5). Accommodation for students who will need it will be made by consulting MISAB during the registration process.

Note: 1. All payments will be made through control numbers which will be provided during registration.

2. Direct cost covers Registration fee TZS 50,000/=, Sports and Games TZS. 10,000/=, Student Union Association TZS 20,000/=, NACTE Quality Assurance Fee TZS 15,000/= making a total of TZS. 95,000/=

Students are **strongly advised to bring clothes that are acceptable based on the Government dressing code**. Disciplinary action will be taken (including suspension or discontinuation from studies) for students who will violate this regulation.

Congratulations for acquiring admission and wish you a successful study at IRDP.

We look forward to meeting you on 9th March, 2020.

Prof. M. Malila

For: RECTOR