



INSTITUTE OF RURAL DEVELOPMENT PLANNING (IRDP)

P.O.BOX 138, DODOMA-TANZANIA

Website: www.irdp.ac.tz

SHORT COURSES CALENDAR JANUARY –DECEMBER, 2019

Institute of Rural Development Planning (IRDP)-Dodoma is pleased to announce the following short courses to be offered at its Dodoma Campus starting January, 2019. The courses target middle and senior level managers in both public and private sectors. Interested individuals and organizations are requested to contact the coordinator using the contact details shown below:

Short Courses Offered

S/No	COURSE TITLE	FEE	DURATION	DATES	VENUE
1.	Managing of Community Projects	Tshs.1,000,000/=	5 Days	7 th to 11 th January	Dodoma
2.	Governance and Development Planning for Local Government Authorities and NGOs	Tshs.1,000,000/=	5 Days	14 th to 18 th January	Dodoma
3.	Participatory Natural Resources Planning and Management	Tshs.1,000,000/=	5 Days	21 st to 25 th January	Dodoma
4.	Management of Development Projects at Grassroots Level	Tshs.1,000,000/=	5 Days	4 th to 8 th February	Dodoma
5.	Project Design and Planning Process in Local Government Authority and NGOs	Tshs.1,000,000/=	5 Days	11 th to 15 th February	Dodoma
6.	Projects Cycle Management for Community Projects	Tshs.1,000,000/=	5 Days	18 th to 22 nd February	Dodoma
7.	Land Development and Environmental Impact Assessment (EIA) Applications	Tshs.1,000,000/=	5 Days	4 th to 8 th March	Dodoma
8.	Project Planning and Management	Tshs.1,000,000/=	5 Days	11 th to 15 th March	Dodoma
9.	Risk Management	Tshs.1,000,000/=	5 Days	18 th to 22 nd March	Dodoma
10.	Official Meetings and Minutes Writing	Tshs.1,000,000/=	5 Days	25 th to 29 th March	Dodoma

	Skills				
11.	Management and Leadership Skills in Local Government Authorities	Tshs.1,000,000/=	5 Days	1 st to 5 th April	Dodoma
12.	Project Design and Evaluation	Tshs.1,000,000/=	5 Days	8 th to 12 th April	Dodoma
13.	Local Government Authorities Financial Management and Control	Tshs.1,000,000/=	5 Days	6 th to 10 th May	Dodoma
14.	Procurement and Contract Management	Tshs.1,000,000/=	5 Days	13 th to 17 th May	Dodoma
15.	Project Write Up Skills for Development Planners	Tshs.1,000,000/=	5 Days	20 th to 24 th May	Dodoma
16.	Strategic Planning and Budgeting	Tshs.1,000,000/=	5 Days	27 th to 31 st May	Dodoma
17.	Project Planning, Monitoring and Impact Assessment	Tshs.1,000,000/=	5 Days	10 th to 14 th June	Dodoma
18.	Local Government Authorities Budgeting and Budget Management	Tshs.1,000,000/=	5 Days	17 th to 21 st June	Dodoma
19.	Local Government Authorities Revenue Mobilization and Operation & Maintenance Budgeting	Tshs.1,000,000/=	5 Days	24 th to 28 th June	Dodoma
20.	Local Government Authorities Development Planning and Strategic Planning	Tshs.1,000,000/=	5 Days	1 st to 5 th July	Dodoma
21.	Project Planning, Monitoring, and Evaluation	Tshs.1,000,000/=	5 Days	8 th to 12 th July	Dodoma
22.	Data Collection, Information Management and Record Keeping	Tshs.1,000,000/=	5 Days	15 th to 19 th July	Dodoma
23.	Integration of Results-Based Management into Development Programmes /Projects Advocacy, Lobbying and Fundraising	Tshs.1,000,000/=	5 Days	22 nd to 26 th July	Dodoma
24.	Data Analysis and Report Writing Skills	Tshs.1,000,000/=	5 Days	19 th to 23 rd August	Dodoma
25.	Project Design and Planning Process in Local Government Authority and NGOs	Tshs.1,000,000/=	5 Days	26 th to 30 th August	Dodoma
26.	GIS Applications in Infrastructure Development and Land Use Planning	Tshs.1,000,000/=	5 Days	2 nd to 6 th September	Dodoma
27.	Change Management	Tshs.1,000,000/=	5 Days	9 th to 13 th September	Dodoma
28.	Local Government Authorities Revenue Mobilization and Operation & Maintenance Budgeting	Tshs.1,000,000/=	5 Days	16 th to 20 th September	Dodoma
29.	Project Write Up Skills for	Tshs.1,000,000/=	5 Days	23 rd to 27 th September	Dodoma

	Development Planners				
30.	Gender & Analysis Planning Development	Tshs.1,000,000/=	5 Days	7 th to 11 th October	Dodoma
31.	Gender & Diversity in Management	Tshs.1,000,000/=	5 Days	21 st to 25 th October	Dodoma
32.	Gender Issues for Sustainable Development	Tshs.1,000,000/=	5 Days	4 th to 8 th November	Dodoma
33.	Strategic Planning and Budgeting	Tshs.1,000,000/=	5 Days	11 th to 15 th November	Dodoma
34.	Leadership Skills for Women	Tshs.1,000,000/=	5 Days	18 th to 22 nd November	Dodoma
35.	Risk Management	Tshs.1,000,000/=	5 Days	25 th to 29 th November	Dodoma
36.	Asset Management with Computer Application	Tshs.1,000,000/=	5 Days	2 nd to 6 th December	Dodoma
37.	Data Collection and Survey Method	Tshs.1,000,000/=	5 Days	16 th to 20 th December	Dodoma

The Institute also offers tailor –made short course training programmes upon request from clients.

For enquires, details and bookings please contact:

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