



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF FINANCE AND PLANNING
INSTITUTE OF RURAL DEVELOPMENT PLANNING



In reply please quote:

Ref. No. AD.117/244/01/159

Date: 19th JULY, 2023

Ms/Mr.

**RE: ADMISSION FOR BASIC TECHNICIAN CERTIFICATE (NTA LEVEL 4) IN
FOR THE ACADEMIC YEAR 2023/2024.**

2. I am pleased to inform you that you have been selected to join Basic Technician Certificate in..... for the Academic Year 2023/2024.
3. You are expected to arrive at the Institute for registration on Monday 16th October 2023. The latest date for reporting is Tuesday 31st October 2023.
4. On arrival at the Institute, please bring with you the following items: -
 - i. Original Certificates of your academic qualifications (or valid examination result slip)
 - ii. Original Birth Certificate
 - iii. Tuition fee; TZS 925,000/= to all programmes except Basic Technician Certificate in Geomatics and Basic Technician Certificate in Urban and Regional **are paid in the following installments:**
 - a) **Semester I**, during registration 310,000/= and 200,000/= before end of Semester Examinations
 - b) **Semester II**, during registration 215,000/= and 200,000/= before end of Semester Examinations
 - iv. Tuition fee for Basic Technician Certificate in Geomatics and Basic Technician Certificate in Urban and Regional is TZS 1,000,000/= **paid in the following installments:**
 - a) **Semester I**, during registration 340,000/= and 205,000/= before the end of Semester Examinations
 - b) **Semester II**, during registration 235,000/= and 220,000/= before the end of Semester Examinations
 - v. Medical Health Insurance Fee TZS 50,400/= or Valid NHIF membership card
 - vi. Medical check-up fee TZS 5,000/=
 - vii. Accommodation /Hostel fee TZS 350, 000/= per year.
 - viii. Students have to incur costs for meals, accommodation, books, stationery and practical work.
5. Registration will only be made to candidates who meet all the above requirements (1–5). Accommodations for students who will need it will be made by consulting MISAB during the registration process.
6. **Note:** *All payments will be made through control numbers which will be provided during registration.*
7. Students are **strongly advised to bring clothes that are acceptable based on the Government dressing code**. Disciplinary action will be taken (including suspension or discontinuation from studies) for students who will violate this regulation.
8. Congratulations on acquiring admission and wish you a successful study at IRDP.
9. We look forward to meeting you on Monday, 16th October 2023.

Dr. Yohana Mgale
For RECTOR