



INSTITUTE OF RURAL DEVELOPMENT PLANNING (IRDPA)
P.O.BOX 138,
DODOMA-TANZANIA
Website: www.irdp.ac.tz

SHORT COURSES CALENDAR JANUARY –DECEMBER, 2022

S/No	COURSE TITLE	DATES
1.	Managing of Community Projects	03 th to 07 th January
2.	Governance and Development Planning for Local Government Authorities and NGOs	10 th to 14 th January
3.	Participatory Natural Resources Planning and Management	17 th to 21 th January
4.	Management of Development Projects at Grassroots Level	24 th to 28 th January
5.	Project Design and Planning Process in Local Government Authority and NGOs	31 th to 04 th February
6.	Projects Cycle Management for Community Projects	07 th to 11 th February
7.	Land Development and Environmental Impact Assessment (EIA) Applications	14 th to 18 th February
8.	Project Planning and Management	21 th to 25 th February
9.	Risk Management	28 th to 04 th March
10.	Official Meetings and Minutes Writing Skills	07 th to 11 th March
11.	Management and Leadership Skills in Local Government Authorities	14 th to 18 th March
12.	Project Design and Evaluation	21 th to 25 th March
13.	Local Government Authorities Financial	28 th to 01 st April
14.	Procurement and Contract Management	04 th to 08 th April
15.	Project Write Up Skills for Development Planners	11 th to 15 th April
16.	Strategic Planning and Budgeting	18 th to 22 th April

17.	Project Planning, Monitoring and Impact Assessment	25 th to 29 th April
18.	Local Government Authorities Budgeting and Budget Management	02 nd to 06 th May
19.	Local Government Authorities Revenue Mobilization and Operation & Maintenance Budgeting	09 th to 13 th May
20.	Local Government Authorities Development Planning and Strategic Planning	16 th to 20 th May
21.	Project Planning, Monitoring, and Evaluation	23 th to 27 th May
22.	Data Collection, Information Management and Record Keeping	30 th to 03 rd June
23.	Integration of Results-Based Management into Development Programmes	06 th to 10 th June
24.	Data Analysis and Report Writing Skills	13 th to 17 th June
25.	Project Design and Planning Process in Local Government Authority and NGOs	20 th to 24 th June
26.	GIS Applications in Infrastructure Development and Land Use Planning	27 th to 01 st July
27.	Change Management	04 th to 08 th July
28.	Local Government Authorities Revenue Mobilization and Operation & Maintenance Budgeting	11 th to 15 th July
29.	Project Write Up Skills for Development Planners	18 th to 22 th July
30.	Gender & Analysis Planning Development	25 th to 29 th July
31.	Gender & Diversity in Management	01 st to 05 th August
32.	Gender Issues for Sustainable Development	08 th to 12 th August
33.	Strategic Planning and Budgeting	15 th to 19 th August
34.	Leadership Skills for Women	22 th to 26 th August
35.	Risk Management	29 th to 02 nd September
36.	Asset Management with Computer Application	05 th to 09 th September
37.	Data Collection and Survey Method	12 th to 16 th September

The Institute also offers tailor –made short course training programmes upon request from clients

For enquiries, details and bookings please contact:

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